

Resident Registration *(Notification of residential address)*



Foreign nationals staying in Japan for more than three months must register their residence in Japan at city (ward) office or branch office of their place of residence. (within 14 days of establishing residence)

Necessary Documents

- Passport
- Residence card (Not required if not issued at the airport)

Procedures at your local ward office: Immigration Services Agency of Japan

https://www.isa.go.jp/en/publications/materials/newimmiact_4_port-city.html#anchor-city

Living Guidebook "Moving in/Moving out" Fukuoka City International Foundation

<http://www.fcif.or.jp/en/en-information/living/moving-in-and-moving-out/>

Procedures at ward offices after completing Resident Registration

National Health Insurance
Children's Medical Care Certificate

*Once you have completed the move-in procedure, you should submit the notification to the Health Insurance and Pensions Section (Insurance Counter).
If you don't enroll in the National Health Insurance scheme at the same time as submitting your move-in declaration, you will need to bring your child's insurance card with you to apply for a Children's Medical Care Certificate.*

National Pension

Once you have completed the move-in procedure, bring documents showing the date of your arrival in Japan, such as a passport, to the Health Insurance & Pension Section (National Pension counter).

Health Insurance, Welfare Pension
Mutual Aid Pension

These services are usually provided through your employer, so please contact your department's human resources department for more information.

Child Allowance

*Once you have completed the move-in procedure, you have 15 days to complete the Child Allowance procedure with the Child Rearing Support Section.
If you don't complete these procedures quickly, you may not receive Child Allowance for certain months.*